



# Myram Play Development

## Application to our childcare program

\*Program Director will contact you for your registration & orientation process  
\*this is the first page of our registration form

<b>What Age is your child attending? (PLEASE X ONE)</b>	12 months - 18 month
19 months to 3 years (not yet turned 3 years)	Attending Kindergarten
Ages 3 to 5 preschool	Grades 1 to 6

### PLEASE INDICATE ATTENDANCE OF YOUR CHILD

\*The Program Director will use these times to issue you a time for drop off/pickup, see Terms & Conditions sheet for more information.

<b>DAYS OF THE WEEK ATTENDING</b> (Please CHECK)			<b>START DATE:</b> _____	
<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>DROP OFF TIME</b>		<b>PICK UP TIME</b>		<b>Extended Hours</b> Past 6pm please see Fee policy

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Primary Parent/Guardian Mailing Address \_\_\_\_\_

(Indicate if addresses are the same or mark N/A)

Mothers Name \_\_\_\_\_ Fathers Name \_\_\_\_\_

Mothers Address \_\_\_\_\_ Fathers Address \_\_\_\_\_

Mothers Legal Land Location \_\_\_\_\_ Fathers Legal Land Location \_\_\_\_\_  
(Must be provided if you don't have a street address) (Must be provided if you don't have a street address)

Mothers Cell Phone \_\_\_\_\_ Fathers Cell Phone \_\_\_\_\_

Mothers Home Phone \_\_\_\_\_ Fathers Home Phone \_\_\_\_\_

Mothers Work Phone \_\_\_\_\_ Fathers Work Phone \_\_\_\_\_

\*Emails are used for billing, communication and pictures, if you don't have email, please let us know below\*

Mothers Email: \_\_\_\_\_ Fathers Email \_\_\_\_\_

Please list the first name and age of any siblings: \_\_\_\_\_

People allowed to pick up child: \_\_\_\_\_

People not legally allowed access to your child (i.e. custody agreements) \_\_\_\_\_

Relationship \_\_\_\_\_

### **Emergency Contact - if the parents cannot be reached (must be within 20 mins of program)**

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_ Legal Land Location: \_\_\_\_\_



# Myrnam Play Development

## Fact Sheet

### REGISTRATION

- **Each child must have:** a completed (all areas filled out), signed registration form with payment for the month attending to start attending our program. We will not accept incomplete registration forms.
- All fees are billed as monthly fees according to your calendar, fees are due by the 1<sup>st</sup> of the attending month.
- A \$25 late fee will be applied after 5 days from the 1st of the month for unpaid fees, additional \$25 late fee will be applied to the same invoice for each additional month the fees are late.

### ALBERTA AFFORDABILITY GRANTS

- Every child that attends our programs - 0 years to Kindergarten can receive the Affordability grants delivered by the Alberta Government if they meet the requirements:
  - Child(ren) must be **scheduled** to attend our program between 50 hours or more a month
- Affordability grants remain as a deduction off of your fees even if you are on vacation, sick or away.
- Every child that is eligible can receive the grant regardless of your status in Canada.

### SUBSIDY

#### Subsidy is available for qualifying families

- ANYONE CAN APPLY REGARDLESS OF YOUR STATUS IN CANADA
- You can have both Affordability grant and subsidy

QUALIFYING INCOME - each category has different subsidy amounts:

3 YEARS TO KINDERGARTEN: \$180,000 or less household income qualifies for subsidy for children that attend the program for more than 50 hours a month. Subsidy is \$266 or less a month

Children Grade 1 to Grade 6 (not older than 12 years): \$89,999 or less household gross income qualifies for subsidy. Subsidy is \$366 or less a month / July & August- \$644 or less a month

#### Here's how to apply:

- Go to <https://www.alberta.ca/child-care-subsidy.aspx> where you can apply online
- OUR PROGRAM NAME IN SUBSIDY IS: MYRNAM PLAY DEVELOPMENT DAYCARE
- OUR LOCATION ADDRESS IS : 5107 - 50 Street Myrnam T0B 3K0
- OUR MAILING ADDRESS IS: Box 3806 T9X 2B8
- You must have how many hours your child needs per month, please see our Fee Schedule for prices.
- If your child's hours drop over a 3 month period your subsidy amounts may change.
- You may have subsidy retracted from your first and/or last month depending on the amount of hours attending for the month.
- You must have documentation that qualifies your income i.e.: Notice of Assessment from Revenue Canada or recent pay stubs. Failure to produce these will result in refused subsidy.
- There are some exceptions, so it is best to call them regarding your circumstance.
- Please see our Fees Policy for info on Shared Subsidy when your child attends more than 1 licensed program
- YOU CAN APPLY ONLINE FOR SUBSIDY AT ANY OF OUR CENTRES

### BILLING CHILDCARE FEES

**YOUR CHILDCARE FEES ARE BILLED ON THE Lillio APP FOR EACH CHILD ATTENDING OUR PROGRAM**  
**Please ensure you accept the invitation to the app upon registration.**

## PAYMENT OPTIONS

\*You will receive one official childcare tax receipt available on Lillio App for each child attending our programs

### PAYMENTS ON Lillio - AUTO PAY AVAILABLE

Bank Transfer payments - FREE Credit Card Transfers - FREE

#### Interac e –Transfer payments

1. Log into your on-line bank account and choose option: **Interact E-Transfer**
2. Set up **Myrnam Play Development** as a *Recipient*
3. Our email address for payment is: **vpdprograms@gmail.com**
4. We have auto deposit that does not require a password
5. In the *–memo–*, please include your name and your child(ren) name
6. Billing will send you a receipt once they've applied your payment.

#### Cash

You will be given a written payment receipt and/or emailed one as well.

#### Cheque

Please ensure cheques are made out to **Vermilion Play Development**  
If your monthly fees are the same, we encourage post-dated cheques.

## Subsidy for licensed facility-based

In addition to fee reductions through Affordability grants (listed above), parents of children zero to kindergarten age will receive additional subsidies to further reduce their fees, based on the income thresholds below.

Family Income	Full Time Rate (100+ hours)
\$0 to \$119,999	\$266
\$120,000 to \$124,999	\$253
\$125,000 to \$129,999	\$239
\$130,000 to \$134,999	\$226
\$135,000 to \$139,999	\$213
\$140,000 to \$144,999	\$200
\$145,000 to \$149,999	\$186
\$150,000 to \$154,999	\$173
\$155,000 to \$159,999	\$160
\$160,000 to \$164,999	\$146
\$165,000 to \$169,999	\$133
\$170,000 to \$174,999	\$120
\$175,000 to \$179,999	\$106
Part time rates are prorated based on hours (80 hours = 80% of the full time rate)	

### School age: Grades 1-6

#### Family income Threshold

#### Subsidy amount

\$0 to \$49,999	\$366 (50 or more hours)
\$50,000 to \$54,999	\$348
\$55,000 to \$59,999	\$311
\$60,000 to \$64,999	\$275
\$65,000 to \$69,999	\$238
\$70,000 to \$74,999	\$201
\$75,000 to \$79,999	\$165
\$80,000 to \$84,999	\$128
\$85,000 to \$89,999	\$92

Subsidy is calculated by hours, if over a 3 month period your child's hours are less than you applied for, your subsidy will be reassessed. For circumstances such as sickness, or other unavoidable reasons your child has not attended the program please call the subsidy office at: 1-877-644-9992, and explain your child's circumstance, they may take this into account.